

ICMI International Cyanide Management Code <u>Summary Audit Report</u>

Quality Carriers Re-Certification Audit

Submitted to:

The International Cyanide Management Institute 1400 I Street, NW – Suite 550 Washington, DC 20005 USA

2017 Audit Cycle





Quality Carriers

Company Names & Contact Information

Name and address of Headquarters:	QC Distribution / QC Carriers 4041 Park Oaks Boulevard Suite 200 Tampa, FL 33610
Address of Channelview Terminal (Texas, USA)	QC Carriers Channelview Terminal 1910 Sheldon Rd. Channelview, TX 77530
Address of Anjou Office (Quebec, Canada)	Quality Carriers Inc. 7887 Grenache, suite # 101 Anjou, Quebec, Canada H1J 1C4 (Shipments dispatched out of Cyanco Cadillac Terminal)
Name and contact information for Quality Carriers:	Cynthia Harvey, CSP, CHMM QC Distribution, Inc. Director of Safety/Responsible Care Coordinator <u>charvey@qualitydistribution.com</u>

Operational Overview

Quality Carriers (QC) is a member of the Quality Distribution family of companies. Quality Distribution is made up of a network of more than 100 company-owned and affiliate terminals and facilities in locations throughout the U.S., Canada and Mexico. QC has operated in the US since 1932.

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QC headquarters is located in Tampa, Florida. HQ operations include the central management of all documentation, records, training, driver qualification, equipment management, and emergency response planning. All of these operations and activities were included in the audit.

At the time of the audit, cyanide shipments were being dispatched from the Channelview, Texas Terminal, directly from the Cyanco Cadillac Terminal, and from the Carlin, Nevada terminal. The Carlin Terminal was certified under a separate certification effort and was not included in the scope of this re-certification activity. Shipments made from the Channelview and Cadillac locations were within the scope of this re-certification audit. At the time of the audit, Channelview-based shipments were of containerized loads of solid sodium cyanide (bag-in-box configuration) and dry sodium cyanide briquettes in ISO tanks. Canadian shipments from the Cyanco Cadillac Terminal in Canada are of sodium cyanide solution delivered in tank trailers.

QC is an American Chemistry Council (ACC) Responsible Care Partner® and maintains a formal environmental, health, safety, and security management system that is RCMS® certified. QC leverages its standard policies and procedures to ensure that cyanide is transported safely. ICMC-specific processes have been integrated into the overall management system, as necessary.

QC provides services for two ICMC-certified cyanide producers. The tank trailers used in the Canada operation are owned by the cyanide producer. Although tank trailers are inspected and maintained by the cyanide producer, QC ensures that all equipment that it uses is safe and suitable for transportation activities.

QC is responsible for route determination, shipment scheduling and tracking, inventory control, truck inspections, preventive maintenance for its equipment, training, safety program management, and emergency response planning.

Audit Implementation

This report contains information regarding the International Cyanide Management Code (ICMC) re-certification audit of the Quality Carriers Headquarters and Terminal operations in Channelview and Canada.

The audit of the Headquarters was conducted on February 24th, of Channelview, TX on February 28th and of Anjou on March 27th. Interviews were conducted with QC Management, Staff, Dispatchers, and Drivers from HQ, Channelview, and Canadian operations. Policies and procedures were reviewed and records were evaluated. Loading operations and equipment were observed in Channelview and through maintenance records and information available at HQ. Records from the re-certification period (2013-2017) were evaluated.

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The audit was conducted according to the ICMI Cyanide Transportation Protocol. The audit was performed by an independent third-party auditor who was pre-approved by the ICMI as a Lead Auditor for all types of International Cyanide Management Code (ICMC) audits and as a technical expert for ICMC audits of cyanide transportation and production operations.

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Auditor's Finding and Attestation

Cyanide management practices for Quality Carriers were evaluated for ICMC compliance using the *ICMI Cyanide Cyanide Transportation Protocol*. QC internal policies, standards, and procedures, regarding the management of the Cyanide Transportation were reviewed. Records from the re-certification period (2013-2017) were also evaluated and found to be acceptable during this audit.

QC Carriers has not had any cyanide-related spill or exposure events.

The audit was conducted through discussions and interviews with QC personnel. Equipment was physically evaluated. Records regarding shipment tracking, security measures, shipping documentation, community involvement, operational procedures, training, maintenance, and emergency response records were randomly sampled during the audit and were also found to be acceptable. All personnel were very well prepared for the audit. The auditor found that the overall level of preparedness and understanding of ICMC requirements was excellent.

The Quality Carriers sodium cyanide transportation operations were found to be in FULL COMPLIANCE with the ICMI International Cyanide Management Code requirements.

Audit Company:	MSS Code Certification Service	
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Lead / Technical Auditor:	Nicole Jurczyk	
	E-mail: CodeAudits@mss-team.com	
Date(s) of Audit:	February 24 th , 28 th and March 27 th 2017	

I attest that I meet the criteria for knowledge, experience and conflict of interest for Code Certification Audit Team Leader, established by the International Cyanide Management Institute and that all members of the audit team meet the applicable criteria established by the International Cyanide Management Institute for Code Certification Auditors.

I attest that the Audit Reports accurately describe the findings of the re-certification audit. I further attest that the re-certification audit was conducted in a professional manner in accordance with the International Cyanide Management Code Verification Protocol for Cyanide Transportation Operations and using standard and accepted practices for health, safety and environmental audits.

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1. TRANSPORT: Transport cyanide in a manner that minimizes the potential for accidents and releases.

Transport Practice 1.1: Select cyanide transport routes to minimize the potential for

accidents and releases.

☑ in full compliance with

☐ in substantial compliance with Transport Practice 1.1 The operation is

□ not in compliance with

Summarize the basis for this Finding:

QC's management system has extensive and established documentation. The Route Risk Assessment procedure and examples of route risk assessments were reviewed. The Corporate Director of Security and teams local to each terminal review the routes as necessary due to route changes or changing conditions, and at least every three years. No significant changes to routing during the re-certification period were made.

The documented routing selection procedure takes into account population density, infrastructure, pitch & grade, proximity to water bodies, and prevalence and likelihood of poor weather and resulting poor driving conditions.

The records were found to be very complete for all documented routes. A risk assessment methodology is used to determine the best truck route. In many situations there is only one truck route possible. The risk assessment is done with input from Drivers, road information available through the internet and personal knowledge of the routes. When options exist, the route with a lower risk is chosen in order to minimize the potential for accidents and/or releases.

Quality Carriers seeks input from communities near its operations in the selection of routes and development of risk management measures. QC is a Responsible Care certified company, and as such it maintains formal communication processes with external stakeholders and communities. The route planning procedure shows what community and government considerations are made when planning a route.

A route risk assessment is done for all destinations. Designated routes were available for all destinations and available for review. Many of the destinations to which QC needs to deliver cyanide have limited options for which roadways can be used. Risk mitigation measures focus primarily on the avoidance of high traffic times of day and the avoidance of roads that are

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dangerous in poor weather conditions. In Canada, improvements were made to communication equipment as a risk counter-measure. Risk mitigation measures were found to be suitable for the routes driven.

Routes are reviewed with driver input at least every three years, or as necessary if there is an event or changes to the roads or infrastructure. Routes are evaluated for adequacy and for any changes in conditions that would result in a modified risk ranking. This information was confirmed through interviews with the QC personnel, including several Drivers. QC's Cyanide Security Plan addresses measures to be taken for route risk mitigation. Risk mitigation actions were found to be appropriate for the routes driven.

The route planning procedure shows what considerations are made when planning a route. A web site showing restricted routes is used to confirm that there are no route restrictions through which the trucks are traveling. Additional interaction occurs with the cyanide producers and stakeholders near terminal operations. QC incorporates government regulations and restrictions into its route planning. The Safety Director showed a high level of awareness of the U.S. Department of Transportation (DOT) Pipeline and Hazardous Materials Safety Administration (PHMSA) regulations regarding the safe shipping and transportation standards for hazardous materials (49CFR106.50-106.130).

In the event of civil unrest or under recommendations of a federal agency there would be an escort from the State Police or the National Guard in the United States or by the appropriate government entity in Canada.

QC participates in TransCaer (Transportation Community Awareness and Emergency Response). This is a voluntary national outreach effort that focuses on assisting communities to prepare for and to respond to a possible hazardous materials transportation incident.

QC also participated in an emergency drill with Cyanco, QC's emergency response service provider (ACT), and Chemtrec to ensure that each entity understands its roles if there is a spill or accident. Additionally, confirmation was made that the shipper (Cyanco) continues to participate in outreach activities with external responders and medical facilities in the areas near their Alvin, Texas Plant and their Cadillac Terminal in Rouyn-Noranda, Quebec.

QC does not subcontract any portion of their cyanide transportation operations. They do have owner operators but QC maintains all trucks (company owned and owner-operator trucks). Owner-operators are subject to all QC requirements and must follow all policies and procedures. Records were available for each section of the ICMC. Full compliance was confirmed for all activities, including those involving owner operators.

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<u>Fransport Practice 1.2:</u> Ensure that personnel operating cyan				nide ha	andling	g and	
	transport	equipment	can	perform	their	jobs	with
	minimum	risk to comn	nuniti	es and the	enviro	nment.	

☑ in full compliance with

The operation is \Box in substantial compliance with Transport Practice 1.2

 \square not in compliance with

Summarize the basis for this Finding:

QC has developed an extensive driver training program. QC Distribution (QC's Parent Company) has five training schools across North America. All cyanide drivers must have a U.S. DOT Class A Commercial Driver's License (CDL) or Canadian Class 1 Driver's License (Canada) with a Hazardous Materials / Tanker endorsement (in the U.S.) or experience with Dangerous Goods in Canada, meet the minimum age requirement and have at least one year of Class A (or Class 1 in Canada) driving experience. Records were readily available and were found to be complete for all cyanide drivers. Drivers were interviewed and were found to have an appropriate level of knowledge and safety awareness.

All drivers complete an in-person training program at one of the company's five schools and then receive additional training at the terminal. Compliance with this requirement is managed on-line. The driver in Canada received additional operational training on written unloading procedures from Cyanco, the owner of the tank trailers. The cyanide producer also provides computer-based cyanide safety training on an annual basis for all drivers. Training records were reviewed for the re-certification period and were found to be complete.

QC does not subcontract any portion of their cyanide transportation operations. They do have owner operators but QC maintains all trucks (company owned and owner-operator trucks). Owner-operators are subject to all QC requirements and must follow all policies and procedures. Training and qualification records were readily available for all owner-operators.

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<u>Transport Practice 1.3:</u>	Ensure that transport equipment is suitable for	or the cyanide shipment
The operation is	☐ in full compliance with ☐ in substantial compliance with ☐ not in compliance with	Practice 1.3
Summarize the basis for the	his Finding:	
standards. Gross Vehice documented on each vehice trailers were reviewed durare rated for weights that maintenance actions are put that it can continue to car all preventive maintenance	by US manufacturer engineers to meet U.S. cle Weight Rating (GVWR) is certified by the icle with an equipment plate. Equipment plates aring the audit. All QC tractors and trailers have exceed maximum loaded weights. Truck insperient formed regularly to ensure that the equipment rry the loads for which is it designated. The recover activities, repair activities, and inspection accover time were performed on time and in accordance.	he manufacturer and s for tractors and four been checked and all ctions and preventive is safe to operate and rds demonstrated that tivities performed on
Loads are standard confiloaded with standard amount for the equipment and the and confirmation was mequipment loading capacity.	rer third-party scales to ensure that the trailers are gurations and weights. ISO tanks are maintained unts of solid sodium cyanide briquettes that are use road allowances. Records were available for remade that loads have not exceeded regulatory ties. The loads being hauled are standard loads the checked against weight capacities and we	ed by the shipper and nder the weight limits view during the audit weight limitations or nat do not vary greatly
owner operators, but all e	any portion of their cyanide transportation opequipment (company owned and owner-operator) r owner-operator tractors and was found to be company owner-operator.	is maintained by QC.
<u>Transport Practice 1.4:</u>	Develop and implement a safety program for	transport of cyanide.
The operation is	✓ in full compliance with□ in substantial compliance with□ not in compliance with	Practice 1.4
Summarize the basis for the	his Finding:	
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In Texas, the driver picks up the sea container or empty ISO tank at the port. The container is inspected at the port and is then brought to the cyanide producer's plant. In Canada, Cyanco loaded tank trailers are picked up from the Cadillac plant. Cyanide producers are responsible for loading ISO tanks and bracing and blocking solid sodium cyanide bag-in-box sea container loads. Tank trailers are also loaded, placarded, and secured by the cyanide producer.

For solid sodium cyanide in sea containers, the driver confirms the blocking and bracing and then closes the sea container and seals it. All sea containers are secured with four corner lock pins. The loading operation for solid sodium cyanide was observed during the audit and was found to be appropriate.

Appropriate placards showing either UN 1689 (solid sodium cyanide) or UN 3414 (cyanide solution) are displayed on all four sides of the transport vehicles. Additionally, International Maritime Organization (IMO) required marine pollutant placards were on all containers headed for ports. A sampling of vehicles was reviewed. Drivers visually inspect the trailers prior to each movement. This was observed and confirmed through interviews with drivers. Equipment markings were found to be adequate and conformant.

Drivers conduct a pre-trip inspection prior to departure and a post-trip inspection upon return to the terminal. Mechanical defects are called to the attention of the on-site mechanic. Issues that would affect safety and/or legal compliance are resolved prior to movement off-site. Electronic records showing that pre-trip inspection are performed were reviewed and found to be acceptable.

QC maintains a centralized formal preventive maintenance program for all equipment as part of its certified RCMS management system. Records were complete and demonstrated that planned maintenance activities are occurring for both the Texas, USA and Quebec, Canada locations.

The Safety Program includes limitations on drivers' hours in accordance with Federal Motor Carrier Safety Regulations (FMCSR). Driver's hours are recorded and tracked electronically. The electronic logging system enables QC dispatchers, safety and compliance personnel to stay informed at all times. Cyanide producers are responsible for bracing and blocking solid sodium cyanide loads. ISO tanks and tank trailers are also loaded, placarded, and secured by the cyanide producer.

Formal policies and procedures detail how drivers are empowered and directed to pull over whenever weather, fatigue or other conditions (such as civil unrest) make it unsafe to continue a trip. QC's formal drug and alcohol policy is a zero tolerance policy. QC randomly selects drivers from its driver pool for testing each month. An independent certified service provider is used to perform laboratory testing and chain of custody processing for samples.

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Records for the re-certification period were available and were reviewed to confirm that the requirements of each of the abovementioned sections had been fulfilled for both locations. QC does not subcontract any portion of their cyanide transportation operations. QC does use owner operators but QC policies, procedures, and requirements apply to all drivers, regardless of employee/owner-operator status.

Transport Practice 1.5:	Follow international standards for and air.	transportation of cyanide by sea
The operation is	☑ in full compliance with ☐ in substantial compliance with ☐ not in compliance with	Transport Practice 1.5
Summarize the basis for th	is Finding:	
of the audit, this operation Supply Chain and ships of International Maritime Org compliance requirements certification audit (see rep were reviewed during this	ude the transport of sea containers a was only being done for Cyanco. Cyanide by sea in compliance with the ganization. All International Maritime were audited and found to be in coort posted on	

Summarize the basis for this Finding:

QC has installed and implemented a satellite-based communication and tracking system on all its transport vehicles. This system provides real-time tracking and communication of information between drivers and the terminals. All drivers have been trained to use the on-board messaging

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and locator system. The auditor observed a demonstration of the system during the audit. Drivers also have cell phones for communication with the terminal, the mine and/or emergency responders.

Additional communication equipment was provided to the driver in Canada who needs to travel on northern Canada roads that would otherwise present a risk of communication black out areas. There are no black out areas for communications in Texas.

The functionality of the communication equipment is confirmed during the pre-trip inspections. This was found to be acceptable by the auditor. Dispatchers use the onboard computer communication / tracking system to regularly check on the current location / progress of the cyanide shipment. Interviews and observations confirmed this during the audit.

Chain of custody documentation is maintained. If the product is delivered to a mine customer, the Bill of Lading (BOL) is signed by the receiving party. If the product is dropped off at the port, the in-gate paperwork serves as the evidence that the cyanide was safely delivered to its destination. Records were available for review and were found to be acceptable. The BOL shows the gross, tare, and net weights of the shipment. The weight of the product is clearly noted, as is the type of packaging. In the case of bag-in-box shipments, the number of boxes is also noted. Safety Data Sheets for solid sodium cyanide and cyanide solution are maintained by the drivers in the trucks at all times.

QC does not subcontract any portion of their cyanide transportation operations. QC does use owner operators, but all drivers are subject to QC policies and procedures, regardless of type of employment or contract.

2. INTERIM STORAGE:	Design, construct and operate cyanide trans-shipping depots and interim storage sites to prevent releases and exposures.		
Transport Practice 2.1:	Store cyanide in a manner that minimizes the potential for acciden releases.		
The operation is	☐ in full compliance with ☐ in substantial compliance with ☐ not in compliance with	Transport Practice 2.1	

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Summarize the basis for this Finding:

QC does not provide interim storage within the scope of this re-certification audit. All loaded trailers are stored by the shipper, are dropped off at a port for loading onto a ship, or are brought to a designated interim storage location that is part of the shipper's certified supply chain.

QC only provides interim storage at the Carlin terminal. That location was audited and found to be in ICMC compliance in 2016.

3. EMERGENCY RESPONSE: Protect communities and the environment through the development of emergency response strategies and capabilities

Transport Practice 3.1:

Prepare detailed emergency response plans for potential cyanide releases.

✓ in full compliance with

□ in substantial compliance with

□ not in compliance with

Summarize the basis for this Finding:

QC maintains emergency response procedures at part of its certified Responsible Care Management System. The plans were deemed appropriate for the defined routes. Drivers were interviewed and confirmed awareness of the Emergency Response Plan (ERP) details. The ERP mentions the physical forms of the cyanide. The more detailed information regarding the chemical and physical forms, however, is on safety data sheets (SDSs) that are kept in the truck at all times.

Quality Carriers relies on the national network of trained emergency responders from the communities through which they travel to assist in the event of an emergency.

The only mode of transportation is truck. The ERPs were found to be suitable for the method of transportation. The differences in infrastructure for the defined routes are addressed in the risk assessments and the ERP. As there are not multiple modes of transportation, the different road types such as highway, public, private, and rugged mine site were considered.

The ERP takes into account the design of the transport vehicle. The design of the transport equipment is most relevant for the sodium cyanide solution transport in Canada. Emergency shut

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off procedures are included in the operational procedures used to deliver product with the tank trailers.

The ERP includes a description of response actions in the event that there is an emergency situation. The roles and responsibilities of the driver, the dispatcher, mine personnel, QC personnel, QC's emergency service provider, and the local response authorities are described in the ERP.

<u>Transport Practice 3.2:</u> Designate appropriate response personnel and commit necessary resources for emergency response.

	☑ in full compliance with	
The operation is	☐ in substantial compliance with	Transport Practice 3.2
	□ not in compliance with	
	Summarize the basis for this Findi	ng:

Training on the emergency response plan was given to all terminal personnel, including drivers, at orientation and is then refreshed every three years. Records from the re-certification period were available and reviewed. Drivers were interviewed and awareness of emergency procedures and reference documentation was confirmed. The roles and responsibilities of the driver, the dispatcher, mine personnel, QC personnel, QC's emergency service provider, and the local response authorities are described in the ERP.

The emergency response equipment carried on trucks is limited because drivers are expected to have a notification role only, in the event of an emergency situation. A fire extinguisher is included in the pre and post-trip checklist. Drivers also have personal protective equipment (PPE) such as steel toed shoes, hard hat, and gloves with them at all times.

In Canada, where the sodium cyanide solution is delivered, the driver also has the following PPE at all times: Goggles, face shield, chemical suit, gloves, and boots. This list of required equipment is included in the operational procedures for the unloading of the product at the mines. The confirmation that this equipment is in good working condition and onboard at all times is part of the pre-trip inspection process.

Records, auditor observations, and driver interviews were used to confirm that emergency equipment (fire extinguisher) and required PPE are available in the trucks during transport. Emergency response training is given to all drivers at orientation and then again every three years. Training is also given during safety meetings through drills and "what-if" scenario reviews. Records from computer based training sessions on emergency response were reviewed for the

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drivers for the re-certification period. Drivers were interviewed and awareness of emergency procedures was verified.

The pre-trip inspection process includes a confirmation that the emergency equipment and PPE are in the truck. Records of the pre-trip inspections are maintained electronically. In addition to the pre-trip inspections, a review of emergency response equipment is done during vehicle maintenance. Interviews with drivers confirmed this practice.

QC does not subcontract any portion of their cyanide transportation operations. QC does use owner operators, but all drivers, regardless of employment status, are trained on emergency response procedures and are held accountable to follow the same policies and procedures.

Transport Practice 3.3:	Develop procedures for internal and external emergency notification and reporting.		
The operation is	☐ in full compliance with ☐ in substantial compliance with ☐ not in compliance with	Transport Practice 3.3	

Summarize the basis for this Finding:

Notification procedures are described in detail within the Emergency Response Plan (ERP). SKYTANK (a QC corporate function) makes all necessary notifications. Notification procedures for the SKYTANK team were reviewed during the audit. Confirmation was made that telephone numbers and instructions are in place for the notification of the shipper, the receiver/consignee, regulatory agencies, outside response providers, medical facilities, and potentially affected communities. Records were available to show telephone numbers were last checked in 2017.

Procedures for notification of appropriate parties in the event of a cyanide release or exposure during transport are carried in the transport vehicles. Emergency notification information contained in the ERP is checked routinely for accuracy.

Transport Practice 3.4: additional hazards of cyan	1 1	tion of releases that recognize the
The operation is	☐ in full compliance with ☐ in substantial compliance with	Transport Practice 3.4

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□ not in compliance with

Summarize the basis for this Finding:

In the event of a spill, QC would coordinate with the cyanide producer (Cyanco) and the designated emergency response service provider to ensure appropriate clean up and remediation of contaminated solids or soils. Confirmation was made with the shipper that this is the process.

Remediation of soils is not addressed specifically in the QC documentation, but this was found to be acceptable by the auditor due to the fact that QC would work with directly with the shipper and the shipper's remediation expert to address the need for remediation and the disposal of clean-up debris.

As noted above, QC would not be directly involved in the remediation of a cyanide spill. The ERP, does however, address the requirement that none of the chemicals such as sodium hypochlorite, ferrous sulfate, or hydrogen peroxide be used to treat a release to surface water.

Transport Practice 3.5: Periodically evaluate response procedures and capabilities and revise them as needed. ☑ in full compliance with ☐ in substantial compliance with The operation is **Transport Practice 3.5** □ not in compliance with

Summarize the basis for this Finding:

The Emergency Response Plans (ERP) notification call lists are reviewed and tested at least annually. A hands-on drill must occur at least once every three years. Such a drill was last conducted in 2017. Records for this drill were available and reviewed demonstrating participation by QC personnel. There was a gap in the running of annual drills during the re-certification period and records were only available for 2017. A corrective action process was conducted by the Corporate Responsible Care Coordinator. The root cause of the problem was identified and appropriate long-term corrective action was taken. The actions were accepted as complete and effective by the auditor. No further actions were deemed necessary.

ERP training is given upon hire and a refresher is given every three years to all terminal personnel. Additionally, the ERP is reviewed annually with mock scenario notification drills. The telephone numbers on the call list were reviewed and checked for accuracy during the audit. A test of the security plan was done in 2017, and "what if" table top discussions were conducted at safety meetings. Records were reviewed and accepted.

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A combination of hands-on emergency response practice drills, security drills, and table top drills are used to train personnel and confirm that emergency plans are appropriate and up-to-date.

The QC Emergency Response Plan calls for a review of performance after actual emergencies and after the annual drill. Changes are to be made to the plan, as needed. Drill critique records were available for the 2017 drill. The mock emergency drill scenario involved transport-related exposures and releases.

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